

FIG. 1

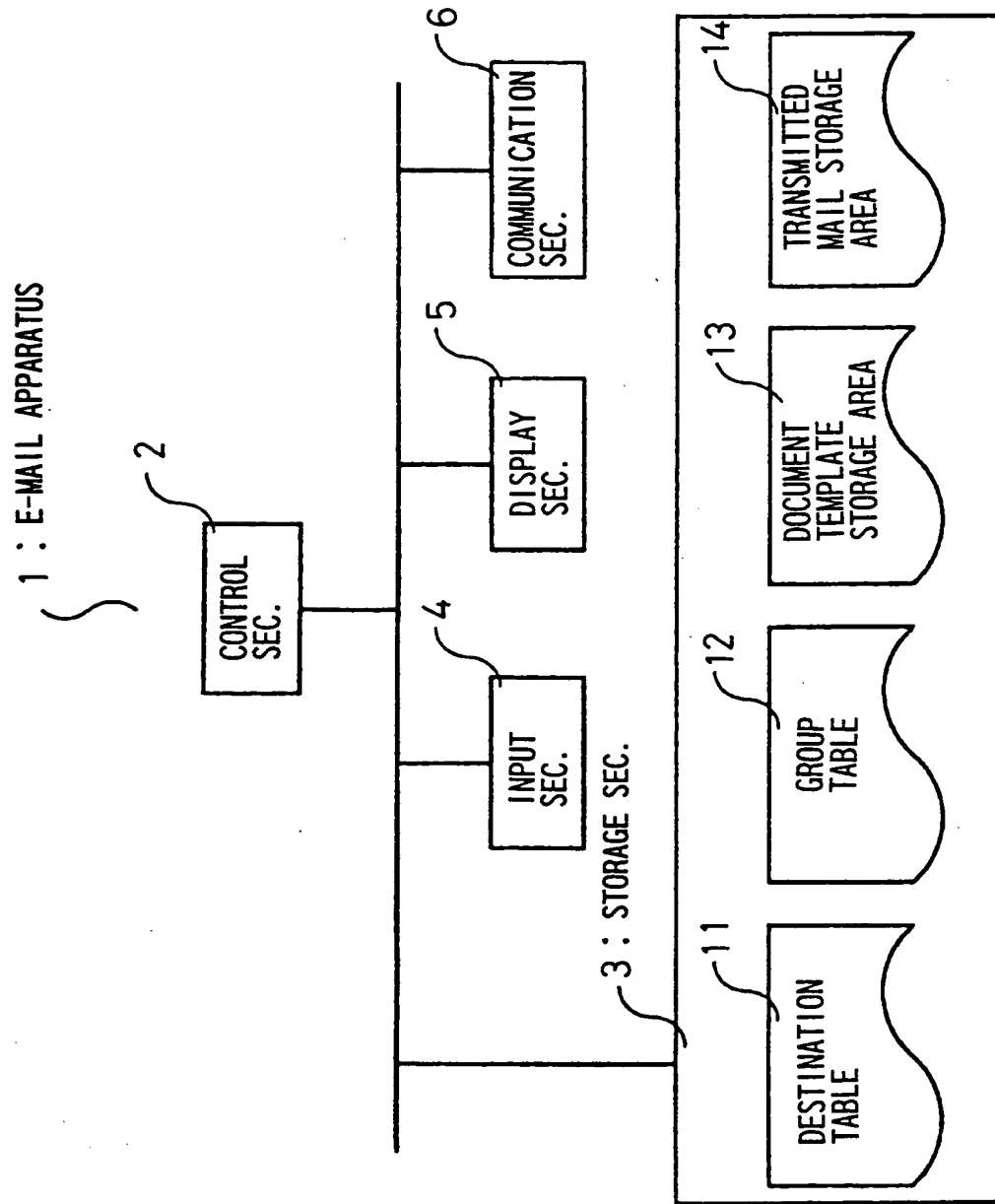


FIG. 2

11: DESTINATION TABLE

REPRESENTATIVE	OTHERS	MAIL ADDRESS	
.....
SUB-SECTION MANAGER SUZUKI	HAJIME SUZUKI, H. SUZUKI	h_suzuki@aaa.xyz.co.jp
.....
CHIEF TAKAHASHI	MITSUKO TAKAHASHI	m_takaha@aaa.xyz.co.jp
SUB-SECTION MANAGER TANAKA	DAIGO TANAKA	d_tanaha@bbb.xyz.co.jp
CHIEF NAKAMURA	MUTSUMI NAKAMURA, M. NAKAMURA	m_nakamu@bbb.xyz.co.jp
.....
CHIEF YAMAMOTO	TAKESHI YAMAMOTO	t_yamamo@aaa.xyz.co.jp
CHIEF YOSHIDA	SHINJI YOSHIDA	s_yoshida@aaa.xyz.co.jp
.....

11a

FIG. 3

12: GROUP TABLE

GROUP NAME	REGISTRANTS
LEADER MEETING	(SUB-SECTION MANAGER SUZUKI), (SUB-SECTION MANAGER TANAKA), (CHIEF NAKAMURA), (CHIEF YAMAMOTO)
GET-ACQUAINTED SOCIETY	(SUB-SECTION MANAGER SUZUKI), (CHIEF TAKAHASHI) (CHIEF YOSHIDA)
.....

12a

[illegible][illegible]

FIG. 5

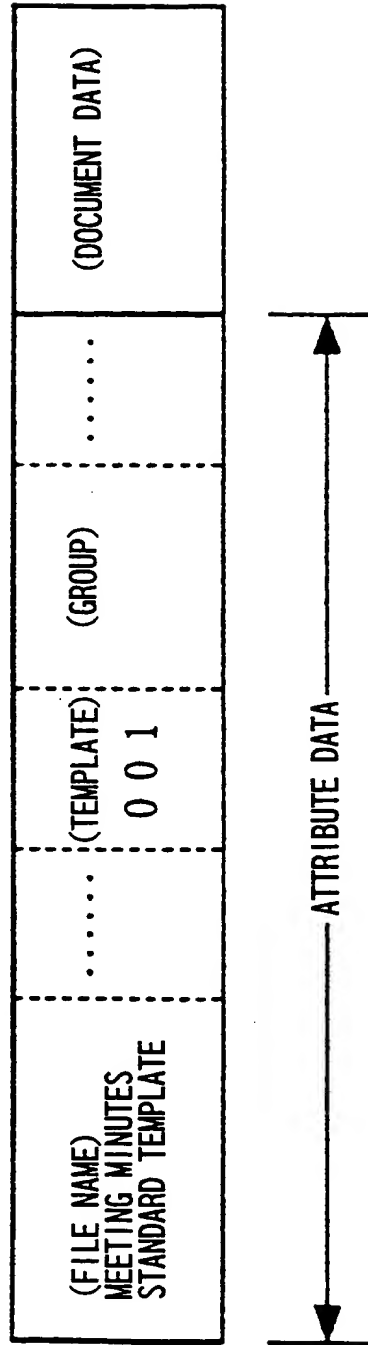


FIG.6A

(FILE NAME) LEADER MEETING-1	(TEMPLATE) 0 0 1	(GROUP) LEADER MEETING
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FIG.6B

<u>MEETING MINUTES</u>	
SUBJECT:	<u>FIRST LEADER MEETING</u>
DATE:	<u>APRIL 1, 1999</u> PLACE: <u>MEETING ROOM 4</u>
ATTENDANTS:	<u>SUB-SECTION MANAGER SUZUKI,</u> <u>SUB-SECTION MANAGER TANAKA,</u> <u>CHIEF YAMAMOTO, [WRITTEN BY] KOBAYASHI</u>

FIG. 7

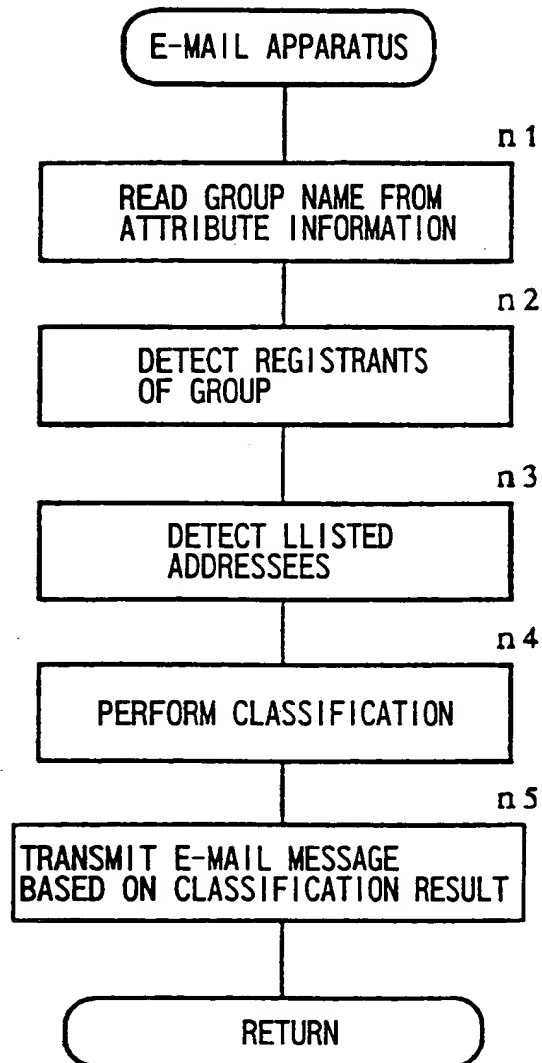


FIG. 8

MEETING MINUTES	
SUBJECT: <u>THIRD LEADER MEETING</u>	
DATE: <u>AUGUST 2, 1999</u>	PLACE: <u>MEETING ROOM 4</u>
ATTENDANTS: <u>SUB-SECTION MANAGER SUZUKI,</u>	
<u>CHIEF TAKAHASHI, CHIEF NAKAMURA,</u>	
<u>[WRITTEN BY] KOBAYASHI</u>	
<u> </u>	

FIG. 9

5

CHIEF TAKAHASHI (m_takaha@aaa.xyz.co.jp) IS NOT A MEMBER.			
• SHOULD HE OR SHE BE ADDED AS A NEW MEMBER?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
• SHOULD PAST MAIL BE ATTACHED?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="button" value="DETAILS"/>
<input type="button" value="EXECUTION"/>			

ATTACHMENT MAIL LIST			
• LEADER MEETING-1	99/4/2	9:25	
• LEADER MEETING-2	99/6/2	9:37	